Family #:

Dear (*Caregiver's name*),

Each Christmas, Prison Chaplains, Prison Fellowship, and Christian churches make available a program called "Angel Tree Christmas" enabling prisoners to give gifts to their children. *(Prisoner's name)* has requested that the children listed below be included in this year's program, if you approve. The gifts will be delivered prior to Christmas on the parent's behalf either by home visit or church party.

If there is a restraining order against (*Prisoner's name*), please let us know so that we can inform the national Angel Tree office. (*Prisoner's name*) will be notified that he/she is ineligible to participate in the Angel Tree program and that their children will not receive gifts on their behalf.

Please complete the information on the Gift Request Form included with this letter. It is important to return it to us this week or call our Angel Tree ministry line at 503-428-8073. We must hear from you by November 21. Any delays will result in the children missing out on this opportunity. Use the enclosed stamped return envelope to return this letter and the Gift Request Form form ***as soon as you have completed it***.

Each child will receive two gifts this year. Each gift should cost between $20 and $25. One gift is to be a clothing item, and one gift is to be something fun, such as a toy. Please suggest a clothing item including size and color, and a fun gift each child would like in this price range.

* Please list a phone number where we may reach you to arrange delivery: _____
* Please verify (*Prisoner's name*) relationship with the children:_____

Thank you for allowing your children to participate in Angel Tree Christmas. God bless you.

In Christ,

Emmanuel Bible Church

Children on Application: Child 1: _____
Child 2: _____
Child 3: _____