



## Emmanuel Bible Church

### DISCLOSURE AND AUTHORIZATION FORM TO OBTAIN CONSUMER REPORTS FOR EMPLOYMENT OR VOLUNTEER STATUS PURPOSES

*Please Read Carefully Before Signing the Authorization*

#### DISCLOSURE

In considering you for employment or volunteer status, a shift from volunteer status to employed status, or a change in responsibilities, **Emmanuel Bible Church** ("the Company") may request and rely upon one or more consumer reports about you that we obtain from a consumer reporting agency, such as IntelliCorp Records, Inc.

Intelicorp Records, Inc. can be contacted by mail at 3000 Auburn Dr, Suite 410, Beachwood, OH 44122; or phone 1-888-946-8355; or website: [www.intellicorp.net](http://www.intellicorp.net).

For explanation purposes:

- a "consumer report" is a written, oral or other communication of any information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in making an employment-related or volunteer status-related decision about you. Such information may include, for example, credit information, criminal history reports, or driving records

Under the FCRA, before the Company can obtain a consumer report about you for employment or volunteer approval purposes, we must have your written authorization. Before we take adverse action on the basis, in whole or in part, of information in that report, you will be provided a copy of that report, the name, address, and telephone number of the consumer reporting agency, and a summary of your rights under the FCRA.

#### AUTHORIZATION

I have read and understand the foregoing Disclosure, and authorize **Emmanuel Bible Church** to obtain and rely upon consumer reports concerning me. By my signature below, I authorize the Company to obtain any such reports and to share the information received with any person involved in their decision about me.

I also agree that this Disclosure and Authorization in original, faxed, photocopied, or electronic (including electronically signed) form will be valid for any consumer reports that may be requested about me by or on behalf of the Company.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Legal Guardian Signature  
(for searches conducted on minors under  
the age of 18)

\_\_\_\_\_  
Date



# Emmanuel Bible Church

**For Office Use Only:**

Sexual Misconduct

Driving

Financial

## CRIMINAL HISTORY BACKGROUND STATEMENT

Applicants note: Answer all questions on this form. Incomplete information may cause your application to be delayed or rejected.

PLEASE PRINT							
State	Driver License Number	Last Name	First Name	Full Middle Name	Date of Birth	Sex	Social Security Number

ADDRESS \_\_\_\_\_ TELEPHONE (    ) \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

A. List maiden/other names previously used. \_\_\_\_\_

B. List other states where you have resided as an adult (above 18 years of age). \_\_\_\_\_

**YOU MUST CHECK YES OR NO TO EACH QUESTION BELOW.**

C. Have you ever been convicted of a sex-related crime? Yes  No   
 If yes, was the conviction in Oregon or in another state (Specify if in another state)?

\_\_\_\_\_

If yes, did the crime involve force or minors? Yes  No

D. Have you ever been convicted of a crime involving violence or the threat of violence? Yes  No   
 If yes, was the conviction in Oregon or in another state (Specify if in another state)?

\_\_\_\_\_

E. Have you ever been convicted of a crime involving criminal activity in drugs or alcoholic beverages? Yes  No   
 If yes, was the conviction in Oregon or in another state (Specify if in another state)?

\_\_\_\_\_

F. Have you ever been convicted of any crime other than a minor traffic violation? Yes  No

G. Have you been arrested for a crime for which there has not yet been an acquittal or dismissal? Yes  No

I have the right to make a request to **IntelliCorp Records, Inc**, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including sources of information, and the recipients of any reports on me which **IntelliCorp Records, Inc** has previously furnished within the two-year period preceding my request.

I certify that all elements of the personal data I have provided are true, accurate and complete. I understand and agree that any omission, false statement, misleading statement, or answer made by me will be sufficient grounds for rejection or discharge.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date